



Bejars Investigation Services

Estimate Worksheet for "Bug Sweep" Services

Please print, fill out, email, or fax it back to us at: (619) 923-3233

Location or Client Name:

[Who is paying the bill?]

Location Street Address:

[Where are we going?]

Location City, State, and Zip:

Driving Directions:

[How do we get there?] **Bug Sweep Estimate Worksheet**

Parking Instructions:

[Where should we park?]

Ideal Time to Begin:

[When should we start?]

Contact Name:

[Who is bringing us in?]

Contact Position/Title:

Contact Phone Numbers:

[How do we make secure contact?]

(Alternate Contact Number)

(Cellular Phone)

(Pager Number)

Level of Urgency:

Why Do You Think a Bug Sweep is Needed?

What is the Goal of the Sweep?

What Are Your Plans If an Actual Bug is Found?

**What Are Your Plans If a Vulnerability
or Weakness is Found During the Sweep?**

**Who Else Has Knowledge That You Are Considering
Having a "Bug Sweep" Performed?**

[Phone Company, Private Investigators, Law Enforcement,
Executives, other Employees?]

Have You Had a "Bug Sweep" Performed in the Past?

[By whom, how long ago, and what were the results?]

How Would You Like the Results Presented to You?

[Written Report, Oral Briefing, or Perhaps Both?]

How Often Are These Areas Serviced By The Cleaning Crew

[By Whom, How Often, What Times, Do They Have Their Own Key, etc?]

Are You Familiar With Our Terms and Conditions?

Do You Understand That You Must Be Extremely Discreet

[or, risk compromising the entire effort?]

Recommendations for Nearby Hotels

[Assuming that we may need an overnight stay]

Comments: